

ILLABO SHOW COMMITTEE

HIRE OF SHOWGROUND FACILITIES AND EQUIPMENT

DRAFT

All enquiries and bookings must be directed to the Illabo Show Secretary phone: 0427 245 455 or email: showillabo@gmail.com

1. SHOWGROUND HIRE: including Pavilion and External Amenities Block

Weekend (Friday to Sunday): \$350

Four (4) Days or More: \$100 per day

One (1) Night Weeknight Hire (Monday to Thursday): \$150 per night

All bookings also require the payment of a \$200 Bond (refundable following inspection after the conclusion of your event).

Full payment (including Bond) is due 7 days prior to the hire date.

Collection of Keys: The Show Secretary will coordinate for keys to be collected for the period of the hire.

Conditions of Hire

- Provision of own cleaning materials, toilet paper and soap, tea towels, tablecloths etc. is required.
- Smoking is not permitted inside.
- Rubbish bins are provided, which must be emptied into the Skip Bin at the conclusion of the hire. A key to the Skip Bin is provided with the hire keys – please lock afterwards.
- All furniture (tables and chairs) are to be wiped down as necessary and returned to their original position.
- Floors are to be swept or mopped as required and any decorations removed.
- Toilets and/or Shower Block are to be fully cleaned.
- All crockery, cutlery and glasses used are to be washed and put away. Kitchen benches, stove tops, oven, pie warmers and microwave must be wiped down and all foodstuffs removed.
- No crockery, cutlery or glasses are to be removed from the Show Pavilion.
- Any damage or breakages (accidental or otherwise) must be reported to the Show Secretary.
- All lights and appliances are to be turned off and doors and windows locked prior to leaving.

2. COOLROOM HIRE:

\$200 (weekend)

Prior to returning, please ensure the cool room has been emptied of all drinks and foodstuffs, and cleaned.

3. TABLES AND CHAIRS:

Tables: \$20/table

Chairs: \$2.50/chair

Note: Hire of Crockery, Cutlery and Glasses is not permitted.

*** All prices quoted are exclusive of GST**